



Vacancy

Out Of School Supervisor - Adolescent Girls and Young Women's Programme

Mawela Community Development is a sub-sub-recipient of MIET AFRICA - a sub-recipient of the Aids Foundation of Southern Africa (AFSA), the primary recipient of the Adolescent Girls and Young Women's (AGYW) Programme In and Out of School of the Global Fund grant for the period 1 April 2019 to 31 March 2022.

Mawela Community Development and MIET AFRICA require an out of school AGYW Supervisor to take responsibility for the effective supervision and implementation of the out of school aspects of the AGYW programme, in the Abaqulusi Sub-District in Vryheid.

This is a contract position, and the successful applicant will be based at Mawela Office in Vryheid, Zululand District, KZN.

Key Performance Tasks

- Supervise the implementation of all out of school related activities in the sub district
- Provide support to and manage field workers (Care and Support Champions and Peer Group Trainers) working in the programme
- Establish and maintain positive working relationships across different government departments and other stakeholders/partners
- Ensure effective and timeous planning, monitoring, and reporting on the programme
- Contribute to M&E activities, including storing and reporting of all data
- Manage effective communication and flow of information across the programme in the district and with other AGYW team members

Requirements

- Grade 12 or equivalent
- Certificate in auxiliary social work and parenting programmes, or a healthcare qualification
- Current registration with a relevant professional body eg. SANAC
- Experience, knowledge and understanding of the education, health (particularly community health) and development environments
- Previous experience of working with government and development partners will be an advantage
- Minimum of 3 years experience in overseeing and supervising others within a healthcare/education environment, including selecting, training and evaluating staff

- Experience in adolescent and youth interventions will be an advantage
- Previous experience in overseeing M&E/data collection will be an advantage
- Excellent management, planning and organizational skills
- Computer skills will be an advantage
- Good communication skills, both verbal and written in English and isiZulu
- Ability to work independently and as part of a team essential

Interested applicants should email the following documents:

- 1) A letter of application, clearly stating “AGYW Out Of School Supervisor, Zululand”
- 2) Curriculum Vitae
- 3) Copy of ID or passport
- 4) Copy of driver’s licence
- 5) Copy of qualifications
- 6) (In the case of non-South Africans) Copy of work permit

To: HR Department, MIET AFRICA

Email: applications@miet.co.za

The remuneration package will be negotiated with the successful applicant.

Incomplete applications will not be considered.

MIET AFRICA reserves the right not to fill the post, or to re-advertise to widen the pool of applicants.

It also reserves the right to do a complete verification of all information supplied.

Closing date for applications is 26 April 2021.

Only shortlisted candidates will be contacted.