Vacancy: District Coordinator (UNICEF funded programme) in the Lusikisiki Sub-District of O R Tambo District in the Eastern Cape. Programme: Strengthening School-based Health and Education Systems to Improve Education Outcomes: Sexual and Reproductive Health and Rights (SRHR) and Menstrual Health Management (MHM)

MIET AFRICA requires a District Coordinator to take responsibility for leading its UNICEF funded programme in the district. The programme aims to mobilise and sensitise the school leadership structures (such as school management teams [SMTs], school governing bodies [SGBs] and parents of learners) to support the Department of Basic Education’s (DBE) National Policy on HIV, STIs and TB, in secondary schools, and menstrual health management in feeder primary schools.

This is a contract position ending September 2022, and the successful applicant will be based in the Lusikisiki Sub-District of O R Tambo District.

Key Performance tasks

- Develop strategies, implementation plans which seek to achieve the goals of the UNICEF Programme.
- Actively build and maintain relationships with a variety of stakeholders including government (including DsD and DoE), school parent bodies, SGB (School Governing Bodies) CBOs, community groups, schools, churches, scholars, and individual community members.
- Provide technical support to the Department of Basic Education (DBE) at district and provincial level - analyse and identify gaps in the implementation of the DBE CSE programme, HIV/TB/STI and ISHP Policies and work with DBE to develop strategies to close the gaps.
- Take the lead in developing or identifying already existing relevant advocacy materials and activities which aim to sensitize educators on addressing norm changes and perceptions as well as also encourage buy in to the SRHR and MHM programmes.
- Plan and conduct dialogues with governing bodies, staff, parents and other key stakeholders regarding cultural and traditional norms, behavioural change, and reduction of GBV and risk reducing behaviours within schools, surrounding communities and families.
- Plan, organize and implement menstrual health education programmes for learners in the supported primary school.
- Ensure district targets are met.
- Work with the M&E Manager to establish and maintain appropriate project monitoring and evaluation systems to measure operational achievements against intended outcomes and targets.
- Ensure sufficient and timely flow of management and operation information to the overall Project Manager according to established reporting standards, and produce district reports each month and according to donor requirements.
- Represent MIET AFRICA externally at meetings, events and in the media as directed by MIET AFRICA Senior Management.
- Document project experiences, processes, successes, challenges, and lessons learnt - ensure that all relevant project information and documents are recorded, maintained, collected, stored, and submitted to head office as required.
- Ability to work with young people/learners/youth.
• Ensure close working relationships with other MIET AFRICA staff and senior members to identify potential areas for improvement. Collaborate with all MIET team members as needed.

Requirements

• Tertiary Qualification in Education/Social Sciences/ Health Sciences/ Policy Studies
• Honor/ Masters Qualification will be an added advantage
• Good knowledge of, and experience in, working with Department of Basic Education
• Experience in working with EC provincial and district Departments of Education
• Experience in working with youth and learners
• Minimum of five years appropriate / recognizable experience in public health/development field
• Proof of previous and current experience (Certificate of Service stamped by relevant HR official must be attached)
• Excellent leadership, planning, organizational and problem-solving skills
• Excellent communication skills (written and verbal) in English, and report writing skills
• Sound interpersonal skills including conflict management, counselling skills and ability to mobilise a team
• Computer literate (MS Office package)
• Previous experience in a management/supervisory position will be an advantage
• Ability to work independently
• Must have knowledge of the area (Lusikisiki)
• Own vehicle and be willing to travel to schools

Interested applicants should email the following documents:

1) A letter of application, clearly stating “District Coordinator EC UNICEF programme”
2) Curriculum Vitae with contactable references
3) Copy of ID or passport
4) Copy of driver’s licence
5) Copy of qualifications
6) (In the case of non-South Africans) Copy of work permit

To: HR Department, MIET AFRICA
Email: applications@miet.co.za

• The remuneration package will be negotiated with the successful applicant
• Incomplete applications will not be considered
• Should you not be contacted within two weeks of submission please consider your application unsuccessful
• MIET AFRICA reserves the right not to fill the post, or to re-advertise to widen the pool of applicants. It also reserves the right to do a complete verification of all information supplied.

Closing date for applications is Friday 12 November 2021.
Only shortlisted candidates will be contacted.